



State of West Virginia
 Office of the Attorney General
 Public Integrity, Safety and Compliance Division
 2012 Quarrier Street
 Charleston, WV 25311

Patrick Morrissey
 Attorney General

(304) 741-8440
 Fax (681) 245-6227

THIS FORM MUST BE RETURNED WITH THE CORRECTED BOND

Principal: _____	AG No. _____
Date: _____	Agency: _____

This Office is unable to approve your BOND for the following reason(s):

- ___ **Bond is a copy.** Submit an original bond with original signatures, original acknowledgments and embossed seals.
- ___ Principal's/Surety's complete address including the zip code is missing from the bond. Line ____.
- ___ Principal's corporate seal is missing from bond. If principal has not adopted a seal, one may be drawn by printing the name of the company and the word "SEAL" and circling them. Line ____.
- ___ Embossed surety seal is missing from the bond. Line ____.
- ___ Bond must show that the person signing for principal is President or Vice President of corporation, Owner or General Partner of company or partnership, or Manager or Managing Member of Limited Liability Company. If not, please provide signature authority for the person signing the bond.
 Please provide signature authority for _____. Line ____.
- ___ Surety Company does not appear to be authorized to do business in West Virginia. Surety does not appear to be registered with the Office of the Insurance Commission.
- ___ Principal does not appear to be registered with the West Virginia Secretary of State. Please submit either a current West Virginia Certificate of Authority or Certificate of Exemption.
- ___ Principal's/Surety's signature and/or acknowledgement must be original signatures. Lines ____.



(List continues on the back of the paper.)

___ The acknowledgement of principal's signature is missing. Please remember that the "bearing date" should be the _____ day of _____. Lines _____.

___ The acknowledgment of surety's signature is missing. Please remember that the "bearing date" should be the _____ day of _____. Lines _____.

___ The bearing date in _____ acknowledgment should be the _____ day of _____. Notary must initial corrections. Lines _____.

___ Notary must affix stamp of seal next to his/her signature. Lines _____.

___ Notary's commission appears to have expired.

___ The power of attorney is missing. Please submit an original power of attorney with embossed seal and a certified date of _____.

___ The power of attorney is a copy. Please submit an original power of attorney with embossed seal and a certified date of _____.

___ The power of attorney does not authorize execution of this type of bond.

___ The power of attorney is not in full force and effect. The form should be certified with the date _____, and have an embossed surety's seal.

___ Embossed surety seal is missing from power of attorney.

COPIES

****Please contact Raquel Gray, Paralegal at
304-741-8449 or Raquel.L.Gray@wvago.gov with questions
regarding the requested corrections.